



# Run Better Golf Games — With **Less Friction**

A mobile-friendly game administration system built for golf game organizers and their players.



Running a golf game should not require spreadsheets, text chains, paper scorecards, and manual calculations.



MatchAid helps golf game organizers manage the full game workflow — from signup to scoring — in one organized system. Players get a simple mobile experience to join games, view pairings and tee times, enter scores, and follow results.

## MATCHAID DOCUMENTATION

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# Overview

## M MatchAid

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Running a golf game should not require spreadsheets, text chains, paper scorecards, and manual calculations.



MatchAid helps golf game organizers manage the full game workflow — from signup to scoring — in one organized system. Players get a simple mobile experience to join games, view pairings and tee times, enter scores, and follow results.



### Built for the Person Who Runs the Game

Whether you manage a weekly member game, a standing golf group, a weekend skins game, or a larger organized event, MatchAid gives you the tools to keep everything moving.

#### Game organizers can:

- ✓ Create and manage games
- ✓ Build player rosters
- ✓ Add players from favorites or GHIN lookup
- ✓ Assign tees
- ✓ Create pairings and groups
- ✓ Set tee times or starting holes
- ✓ Generate scorecards
- ✓ Track scoring, skins, leaderboards, and results



### Simple for Players

Players do not need a complicated app experience. They need to know where they are playing, who they are playing with, when they tee off, and how the game stands.

#### Players can:

- ✓ Find and join games from their phone
- ✓ View game details, pairings, tee times, and starting holes
- ✓ Enter scores during play
- ✓ Follow scorecards, skins, leaderboards, and results
- ✓ Stay connected to the game without constant texts or manual updates



### Less Admin Work. Better Game Experience.

MatchAid replaces scattered tools with one connected workflow.

#### Instead of:

- ✗ Spreadsheet rosters
- ✗ Text-message signups
- ✗ Manual pairings
- ✗ Paper scorecards
- ✗ Hand-calculated results
- ✗ Post-round confusion

#### MatchAid gives organizers and players:

- ✓ A cleaner way to manage the game
- ✓ A better mobile experience
- ✓ Faster setup and scoring
- ✓ More organized communication
- ✓ Clear results everyone can follow



## Start With One Game

- ✓ You do not need to change how every golf group operates overnight.
- ✓ Start with one game.
- ✓ Invite your regular players.
- ✓ Run it with MatchAid.



Organized golf games. Less manual work. Better player experience.

# Installation Instructions

## Launch MatchAid from your Browser

### Install and Launch MatchAid

A quick-start guide for new users



Scan here

MatchAid is a web-based application, so there is nothing to download

1

#### Open MatchAid

Open your web browser and go to [www.matchaid.org](http://www.matchaid.org), or scan the QR code above.

2

#### Choose Your Portal

Select “**Enter as Game Player**” if you are joining games, viewing tee times, entering scores, or following results.

Select “**Enter as Game Admin**” if you organize or manage golf games.

3

#### Sign In

When prompted, sign in using your GHIN credentials.

4

#### New User Setup

For new users, the first successful sign-in will automatically launch the User Settings panel.

Review and complete your profile information, then save your settings to continue into MatchAid.

5

#### Add MatchAid to Your Home Screen


iPhone / iPad (Safari): Tap Share → Add to Home Screen → Add.

Android (Chrome): Tap the 3-dot menu → Add to Home screen → Add.

Note: Refer to the instructions on the next page

MatchAid • Organized golf games. Less manual work. Better player experience.


## Add MatchAid to the home screen of your mobile device

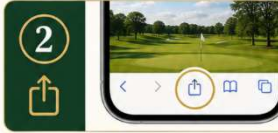


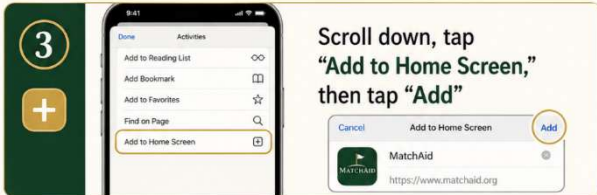
### Save MatchAid to Your Home Screen

iPhone / iPad (Safari)


MatchAid is a web app. Save it to your home screen for quick access on game day.

- 

Open Safari and go to [www.matchaid.org](http://www.matchaid.org)
- 

Tap the Share button
- 

Scroll down, tap "Add to Home Screen," then tap "Add"

 **Tip:** Launch MatchAid from your home screen just like an app.



### Save MatchAid to Your Home Screen

Android (Chrome)

MatchAid is a web app. Save it to your home screen for quick access on game day.

- 

Open Chrome and go to [www.matchaid.org](http://www.matchaid.org)
- 

Tap the 3-dot menu
- 

Tap "Add to Home screen," then tap "Add"

 **Tip:** Launch MatchAid from your home screen just like an app.

# MatchAid Home Screen





## Which MatchAid Portal Is Right for You?

Use this quick guide to choose the portal that best matches your role in MatchAid.

Select where you'd like to go.

 Enter as Game Player

 Enter as Game Admin

 Enter as Club Admin

 **FREE RESOURCE**  
Download the MatchAid Guide >



MatchAid supports players, game organizers, and club-level administrators. Each portal is designed around a different role, so start by choosing the experience that fits what you want to do.



### Enter as Game Player

Best for golfers who want to join games, play, score, and follow results.

- ✓ Find available games
- ✓ Register yourself or a friend
- ✓ View game details, tee times, and pairings
- ✓ Enter scores during play
- ✓ Follow scorecards and results



### Enter as Game Admin

Best for organizers who create and run individual golf games.

- ✓ Create or maintain games
- ✓ Choose players and build the roster
- ✓ Set pairings and playing groups
- ✓ Assign tee times or shotgun starts
- ✓ Print scorecards and launch scoring



### Enter as Club Admin

Best for club-level staff who want broader visibility into organized member play.

- ✓ Review organized games across the club
- ✓ Monitor participation and member-game demand
- ✓ Support planning and tee-time capacity conversations
- ✓ See the bigger picture across multiple games



**FREE RESOURCE**

**Download the MatchAid Guide**

A quick-start guide for players, admins, and club staff.



**Tip:** Bookmark your Portal for quick access during game day.



# MatchAid Club Professional Portal

## Overview




## Greater Visibility. Better Planning. Better Member Service.



**Organized member games take shape before the official reservation window opens. MatchAid provides club professional staff with earlier visibility into member play requests, helping the golf operations team plan course and tee-time capacity sooner and serve members more effectively.**



**Earlier Demand Visibility**

See organized member-game demand forming before it reaches the tee sheet.



**Better Capacity Planning**

Plan course and tee-time needs with a clearer view of expected participation.



**Smarter Release Decisions**

Identify soft, full, or overfilled games before release deadlines create pressure.



**Stronger Member Experience**

Support organized games with clearer expectations and smoother communication.



**Reduced Operational Churn**

Minimize last-minute adjustments and uncertainty around organized games.

### The Difference Earlier Visibility Makes



**CURRENT PROCESS**  
Short Planning Window

**BEFORE DAY 6**

Member requests for play are forming across disconnected channels.

Club professional staff have limited visibility into this demand.

**DAYS 6-4**

Tee-time blocks are requested while rosters are still taking shape.

The club wants early release, but the demand signal is too fragmented to support it confidently.

**DAY 3**

The block is released, but the opportunity may be gone.

Members who wanted that time may have already booked elsewhere or changed plans, making opened tee times harder to reuse.

**GAME DAY**

Final setup may still shift late.

Pairings, player communication, and scorecard preparation can continue changing close to play.



**WITH MATCHAID**  
Earlier Visibility. Earlier Release.

**BEFORE DAY 6**

Member play requests are captured in one place as they form.

Club professional staff gain earlier visibility into expected demand before the reservation window opens.

**DAY 6**

Final preparations are based on a clearer demand picture.

Game organizers and club staff can align expected player counts with tee-time block needs.

**DAY 5**

Unused tee times can be released earlier.

Earlier release gives other members more opportunity to use those times.

**GAME DAY**

Final setup is more stable and predictable.

Pairings, player communication, and scorecards are ready with fewer late changes.



**THE RESULT**



Greater visibility into member-game demand



Better Day-6 planning conversations



Earlier release of unused tee times



More opportunity to repurpose capacity





Smoother game-day execution and better member experience

Organized golf games. Less manual work. Better player experience.

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# MatchAid Game Administrators Portal


## Overview


## ADMIN PORTAL

## ACTIONS GUIDE


What you can do from the Actions menus

 The Admin Portal gives golf administrators complete control over their games. Create games, manage players, set formats, pairings, tee times, and communicate with players.


### PAGE LAYOUT

**1**  **Game List**  
View and Manage Games

The center of the page shows your games with key details like date, time, status, and registration counts.

**2**  **Actions (Top Right)**  
Filter and View Options

Use the Actions button to filter games, view different time ranges, add or import games, and access advanced filters.

**3**  **Game Actions**  
Manage One Game

Open and game's actions to create and manage the game definition, players, pairings, tee times, scorecards, and communication.

### YOUR ADMIN PORTAL SCREEN

1

**ADMIN PORTAL**

Administrator View  
Games List

i
Actions

Northshore: PGA vs Eastpointe Carlton Disney 2

MAY 26

18

Mon

MATCH • PGA National Resort

08:30 • All 18

Registered 12/12 • Accessible by Club

MANAGE 3

Member-Guest Summit Carlton Disney

JUN 26

6-7

Fri-Sat

MEMBER-GUEST • Grand Cypress Golf Club

07:30 • All 18

Registered 64/64 • Accessible by Club

MANAGE

Club Championship Carlton Disney

JUN 26

20-22

Fri-Sun

STROKE PLAY • Lake Nona Golf & Country Club

08:00 • All 18

Registered 88/100 • Accessible by Club

MANAGE

Summer Scramble Carlton Disney

JUL 26

12

Sat

SCRAMBLE • Celebration Golf Club

08:30 • All 18

Registered 36/48 • Accessible by Only Me

MANAGE

Presidents Cup Carlton Disney

AUG 26

1-2

Sat-Sun

MATCH PLAY • Reunion Resort

08:00 • All 18

Registered 32/32 • Accessible by Club

MANAGE









+ Add New Game

Home
Admin Home
Favorites
Recent Games

### ACTIONS (TOP RIGHT)

Filter and View Options











Actions X

-  Admin Games List
-  Add Game
-  Import Games
-  My Current Games
-  My Past Games
-  All Current Games
-  All Past Games
-  Advanced Filters...

### GAME ACTIONS

Manage One Selected Game

Northshore: PGA vs Eastpointe X

-  Edit Game
-  Define Game Format & Handicapping
-  Select Players
-  Pair Players
-  Assign Tee Times
-  View Game Summary
-  Pre-Game Scorecards
-  View Players
-  Send Message to Players
-  Add Game to Calendar

Delete the Game

### WHAT DO YOU WANT TO DO?

Use the tools below to manage your games from start to finish.

**1** **Find Games**

Use the Actions menu to filter and view current games, past games, all games, or a custom set of games.

**2** **Add or Import Games**

Start a new game or import games from another source.

**3** **Use Admin Services**

View players, manage favorite players, send messages, and add games to your calendar.

**4** **Administer the Game**

Edit game details, set format and handicapping, manage players, pairings, tee times, summaries, and scorecards.

Find your game. Pick your tee. Get ready to play.

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**MA MatchAid**

# ADMIN PORTAL ACTIONS GUIDE

Use the Admin Portal to add, maintain and administer a game



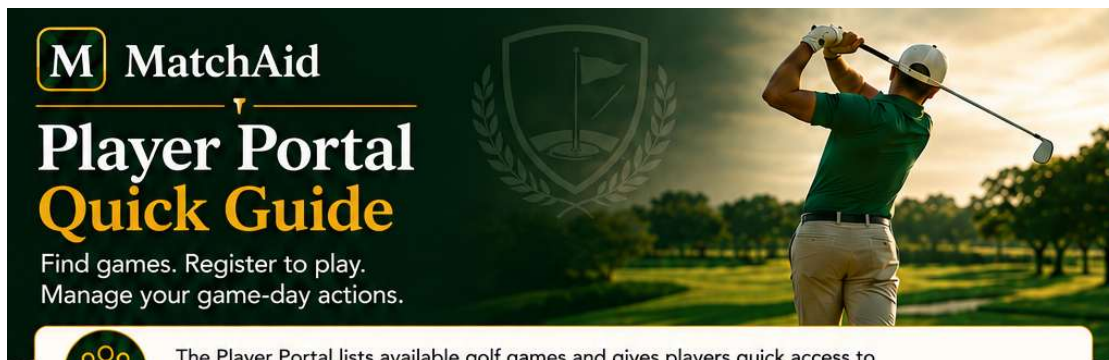
The Admin Portal gives golf administrators complete control over their games. Create games, manage players, set formats, pairings, tee times, and communicate with players.

ACTIONS (TOP RIGHT)	CAPABILITY	ACTIONS
<p>Filter and View Options</p> <div style="border: 1px solid #ccc; padding: 5px;"> <p>Actions <span style="float: right;">✕</span></p> <ul style="list-style-type: none"> <li> Admin Games List</li> <li> Add Game</li> <li> Import Games</li> <li> My Current Games</li> <li> My Past Games</li> <li> All Current Games</li> <li> All Past Games</li> <li> Advanced Filters...</li> </ul> </div>	<p> <b>1. Find Games</b> <i>Tap ACTIONS</i></p> <p>Use the Actions menu to change which games appear in your list.</p>	<ul style="list-style-type: none"> <li>• <b>Admin Games List</b> – Return to the main list of games you administer.</li> <li>• <b>My Current Games</b> – View games you are currently managing.</li> <li>• <b>My Past Games</b> – View games you have previously managed.</li> <li>• <b>All Current Games</b> – View all games currently in the system.</li> <li>• <b>All Past Games</b> – View all games that have been completed.</li> <li>• <b>Advanced Filters</b> – Customize your list using dates, status, and other criteria.</li> </ul>
<p><b>GAME ACTIONS</b></p> <p>Manage One Selected Game</p> <div style="border: 1px solid #ccc; padding: 5px;"> <p>Northshore: PGA vs Eastpointe <span style="float: right;">✕</span></p> <ul style="list-style-type: none"> <li> Edit Game</li> <li> Define Game Format &amp; Handicapping</li> <li> Select Players</li> <li> Pair Players</li> <li> Assign Tee Times</li> <li> View Game Summary</li> <li> Pre-Game Scorecards</li> <li> View Players</li> <li> Send Message to Players</li> <li> Add Game to Calendar</li> <li> <b>Delete the Game</b></li> </ul> </div>	<p> <b>2. Add or Import Games</b> <i>Tap ACTIONS</i></p> <p>Start a new game or import games from another source.</p>	<ul style="list-style-type: none"> <li>• <b>Add Game</b> – Create a new game.</li> <li>• <b>Import Games</b> – Import one or more games from another source.</li> </ul>
	<p> <b>3. Use Admin Services</b> <i>Tap GAME ACTIONS</i></p> <p>Access supporting admin tools for players, messaging, calendars, and favorites.</p>	<ul style="list-style-type: none"> <li>• <b>View Players</b> – View the players for the selected game.</li> <li>• <b>Send Message to Players</b> – Communicate with players in the selected game.</li> <li>• <b>Add Game to Calendar</b> – Add the selected game to your personal calendar.</li> <li>• <b>Manage Favorite Players</b> – Maintain your list of favorite players for future use.</li> </ul>
	<p> <b>4. Administer the Game</b> <i>Tap GAME ACTIONS</i></p> <p>Launch the game administration tools to define, organize, prepare, and review the selected game.</p>	<ul style="list-style-type: none"> <li>• <b>Edit Game</b> – Update game details.</li> <li>• <b>Define Game Format &amp; Handicapping</b> – Set format, scoring, and handicapping.</li> <li>• <b>Select Players</b> – Add or manage players.</li> <li>• <b>Pair Players</b> – Create pairings and teams.</li> <li>• <b>Assign Tee Times</b> – Set tee times for players or groups.</li> <li>• <b>View Game Summary</b> – Review key game information.</li> <li>• <b>Pre-Game Scorecards</b> – Generate and view scorecards for the game.</li> </ul>

Find your game. Pick your tee. Get ready to play.

# MatchAid Player Portal

## Overview



The Player Portal lists available golf games and gives players quick access to registration, tee selection, scoring, calendar tools, and favorite administrator settings.

### PAGE LAYOUT

1



**Game List**  
Browse Available Games

Each card shows game date, course, time, administrator, registration status, and player count.

2



**Page Actions**  
Filter and View Games

The top-right Actions button switches between upcoming games, past games, favorite/followed admins, all games, filters, and user settings.

3



**Game Actions**  
Manage One Game

Tap a game row or Manage lets you register, change tee set, review players, open scoring, add to calendar, or manage favorites/follows.

### YOUR PLAYER PORTAL SCREEN

### PAGE ACTIONS

Controls the list you are viewing

### GAME ACTIONS

Controls one selected game

### WHAT DO YOU WANT TO DO?

Use the actions below to manage one game or find the games you want to see.



#### Manage Game Registrations

Tap a game card  
Register • Change Tee •  
Unregister • Add Player  
or Guest

Use these actions to join a game or manage your participation.



#### Review a Game

Tap a game card  
Player Quick View •  
Review Game Details

Use these actions to review player and game information.



#### Use Game Tools

Tap a game card  
Add to Calendar •  
Follow / UnFollow Game  
Administrator

Use these tools for convenient game-related actions.



#### Scoring Tools

Tap a game card  
Open Scoring • Leaderboard •  
Post to GHIN

*Available after scoring is activated*

Use these actions when scoring is available for the selected game.



#### Find Games

Tap ACTIONS  
Upcoming • Past •  
Followed Admins •  
All Available •  
Advanced Filters

Use the top-right Actions button to change which games appear in the list.

Find your game. Pick your tee. Get ready to play.

**M MatchAid**

# PLAYER PORTAL ACTIONS GUIDE

*What you can do from the Actions menus*



GAME ACTIONS	CAPABILITY	ACTIONS
<p>Controls one selected game</p> <div data-bbox="170 630 527 1144"> <p>Game Actions <span>✕</span></p> <ul style="list-style-type: none"> <li>Change your Tee Set</li> <li>Register / Unregister yourself</li> <li>Player Quick View</li> <li>Add a Player or Guest</li> <li>Review Game Details</li> <li>Open Scoring Portal</li> <li>Scoring Leaderboard</li> <li>Post Scores to GHIN</li> <li>Add Game to your Calendar</li> <li>Follow / UnFollow Game Administrator</li> </ul> </div> <div data-bbox="170 1165 527 1249"> <p> Tap a GAME CARD to open actions for that specific game.</p> </div>	<div data-bbox="584 640 690 724"> </div> <p><b>Manage Game Registrations</b> <i>Tap a game card</i></p>	<ul style="list-style-type: none"> <li><b>Register for this Game</b> – Join the selected game and choose your tee set.</li> <li><b>Change Tee Set</b> – Update the tee set you plan to play.</li> <li><b>Unregister Yourself</b> – Remove yourself from the game when allowed.</li> <li><b>Add Player or Guest</b> – Add another player or guest to the game.</li> </ul>
<p>Controls the list you are viewing</p> <div data-bbox="170 1323 527 1669"> <p>Actions <span>✕</span></p> <ul style="list-style-type: none"> <li>My Upcoming Games</li> <li>My Past Games Played</li> <li>Games from Followed Admins</li> <li>All Available Games</li> <li>Advanced List Filters...</li> <li>User Settings</li> </ul> </div> <div data-bbox="170 1690 527 1774"> <p> Tap the ACTIONS button (top right) to change which games appear in your list.</p> </div>	<div data-bbox="584 892 690 976"> </div> <p><b>Review a Game</b> <i>Tap a game card</i></p>	<ul style="list-style-type: none"> <li><b>Player Quick View</b> – See a quick view of players and basic game information.</li> <li><b>Review Game Details</b> – Open the full game review page for the selected game.</li> </ul>
	<div data-bbox="584 1081 690 1165"> </div> <p><b>Use Game Tools</b> <i>Tap a game card</i></p>	<ul style="list-style-type: none"> <li><b>Add to Calendar</b> – Add the selected game to your personal calendar.</li> <li><b>Follow / UnFollow Game Administrator</b> – Add or remove the game administrator from your favorites list. <i>Favorite administrators make it easier to find their future games.</i></li> </ul>
	<div data-bbox="584 1312 690 1396"> </div> <p><b>Scoring Tools</b> <i>Tap a game card</i></p>	<ul style="list-style-type: none"> <li><b>Open Scoring Portal</b> – Enter scores for the game.</li> <li><b>Scoring Leaderboard</b> – View scoring results and standings.</li> <li><b>Post Scores to GHIN</b> – Post your eligible score to GHIN when available. <i>Scoring actions appear only when the game administrator has activated scoring and score records are available.</i></li> </ul>
	<div data-bbox="584 1585 690 1669"> </div> <p><b>Find Games</b> <i>Tap ACTIONS</i></p>	<ul style="list-style-type: none"> <li><b>My Upcoming Games</b> – Games where you are already registered, plus games you administer.</li> <li><b>My Past Games Played</b> – Recent games you previously played.</li> <li><b>Games from Followed Admins</b> – Upcoming games created by administrators you follow.</li> <li><b>All Available Games</b> – Available games in the current upcoming date window.</li> <li><b>Advanced List Filters</b> – Customize your list using dates and selected administrators.</li> </ul>

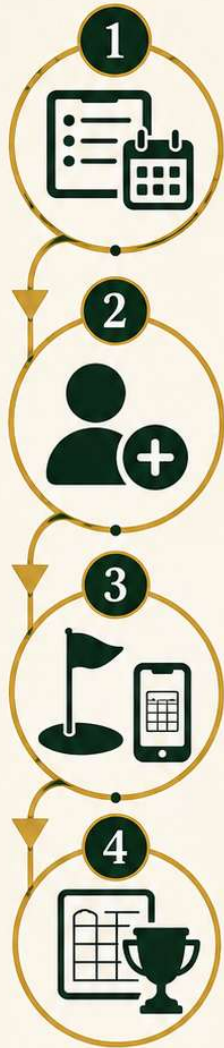
Find your game. Pick your tee. Get ready to play.



**MatchAid**  
ELEVATE EVERY ROUND

# MatchAid Player Roadmap

*A simple workflow for joining, playing, and following your game*



## 1 Find Games

*Browse available games from the Player Portal.*

- View upcoming games
- See course, date, and time
- Check registration status

## 2 Join the Game

*Register yourself or a friend for the game.*

- Register yourself or a friend
- Withdraw when needed
- Add the game to your calendar

## 3 Play the Round

*Know your group, tee time, and scoring access.*

- View pairings and starting time
- Open digital score entry
- Enter scores during play

## 4 Follow Results

*Stay connected to scorecards and digital score results.*

- View scorecards
- Follow digital score results
- Review final game outcomes



**Player tools:**

• Personal Calendar Integration

• Receive Email or SMS Messages from Admins

• Digital Score Entry

• Digital Score Results

# Game Administration

## Overview



# MatchAid Game Admin Roadmap

*A simple workflow for running your game from setup to launch*

- 

## Add / Maintain Game

*Create the game, set the logistics, and define the format of play.*

  - Choose any course
  - Import games from external lists
  - Play singles, partner, or match games
  - Score by Strokes, Holes, Skins, or Points — in Gross or Net
- 

## Choose Players

*Build the game roster from a variety of sources.*

  - Search for players by name
  - Use your pre-defined Favorite Players
  - Add players without handicaps
  - Import from previous games or external lists
- 

## Set Pairings

*Organize the roster into competitive groups and matches.*

  - Build pairings manually
  - Use built-in AI to generate automated pairings
  - Pair players who have not often played
  - Randomize, stack, or balance pairings based on skill
- 

## Set Tee Times


*Assemble competitive groups into playing groups.*

  - Use Tee Times or Shotgun formats
  - Use built-in AI to arrange slots by player ability
- 

## Game Services

*Display and print professional-looking scorecards.*

  - Email game details to players and club professionals
  - Print pre-game scorecards for each playing group
  - Export game data
  - Personal calendar integration
  - Golf Network integration



# Game Administration: Add/Maintain Game



**The Game Maintenance page lets golf administrators create a new game or update the core game details for an existing game.**

## PAGE LAYOUT

- 1 Game Details**  
*Name and Core Setup*  
 Enter the game title, select the course, and maintain the core game information.
- 2 Actions**  
*Save or Manage*  
 Use the Actions button for page-level options. When adding or editing with unsaved changes, Save and Cancel appear in the footer.
- 3 Footer Navigation**  
*Continue Setup*  
 Use the footer icons to continue to the next setup pages after the game shell is saved.

## YOUR GAME MAINTENANCE SCREEN

**Game Maintenance** (Edit Game) **Actions** 2

**GAME 549**

**1** Title: Test

The Champion  
PGA National Resort Change course Tentative

**LOGISTICS**

Play Date: 05/19/2026 | Play Time: 8:00 AM

Tee Off Method: Tee Times: 3 | Tee Time Count: 3 | Tee Time Interval: 9

Preview: 08:00 AM, 08:09 AM, 08:18 AM

Holes: All 18, F9, B9

**VISIBILITY**

This game can be viewed by: Only Me, Players, Buddies, Club

**COMMENTS**

Optional notes...

**3** Admin Home | Edit | Roster | Settings | Pairings | Tee Times | Summary | Score Card

## ACTIONS

Page Options

Actions

- Send Message to Players
- Delete Game

## FOOTER NAVIGATION

Continue Setup

- Admin Home
- Edit
- Roster
- Settings
- Pairings
- Tee Times
- Summary
- Score Card

## WHAT DO YOU WANT TO DO?

- Name the Game**  
 Enter the game title and select the course.
- Set Logistics**  
 Choose the play date, time, tee-off method, holes, tee count, and interval.
- Control Visibility**  
 Decide who can view or access the game in the Player Portal.
- Save and Continue**  
 Save the game, then use the footer navigation to continue setup.

Find your game. Pick your tee. Get ready to play.



# MA MatchAid Game Players Quick Guide

Build your field from multiple player sources, and manage the game roster in one place.

The Game Players page lets golf administrators build the player field from multiple sources, manage the active game roster, update tee selections, refresh handicaps, manage teams, and communicate with players.

## PAGE LAYOUT

**2** **Player Source Panel**  
Switch between Self, Favorites, GHIN, Non-Rated, and Import to find and add players to the game.

**3** **Roster Panel**  
View and manage enrolled players, sort the roster, remove players, or update tee selections.

**1** **Page Actions and Footer Navigation**  
Use Actions for roster-level tools and footer icons to continue setup.

**2** Add Players 168 favorites

Self Favorites GHIN Non-Rated Import

All groups Player name Multi-Add

- Player Alpha HI 6.1
- Player Bravo HI 8.9
- Player Charlie HI 10.2
- Player Delta HI 11.0
- Player Echo HI 12.4
- Player Foxtrot HI 14.1
- Player Golf HI 9.6
- Player Hotel HI 11.2
- Player India HI 7.8
- Player Juliet HI 9.3

**1** Admin Home Edit Roster Settings Pairings Tee Times Summary Score Card

**3** Roster 11 players

Sort: Name Team HI CH HCP as of 2026-05-18

Player Kilo	HI 4.5 • CH 7 • PH 7 • SO 0 • 000	♥	×
Player Lima	HI 7.3 • CH 11 • PH 11 • SO 0 • 000	♥	×
Player Mike	HI 6.8 • CH 8 • PH 8 • SO 0 • 000	♥	×
Player November	HI 9.7 • CH 14 • PH 14 • SO 0 • 000	♥	×
Player Oscar	HI 13.1 • CH 18 • PH 18 • SO 0 • 000	♥	×
Player Papa	HI 12.0 • CH 17 • PH 17 • SO 0 • 000	♥	×
Player Quebec	HI 7.5 • CH 11 • PH 11 • SO 0 • 000	♥	×
Player Romeo	HI 17.2 • CH 23 • PH 23 • SO 0 • 000	♥	×
Player Sierra	HI 5.5 • CH 9 • PH 9 • SO 0 • 000	♥	×
Player Tango	HI 14.6 • CH 20 • PH 20 • SO 0 • 000	♥	×
Player Uniform	HI 0.6 • CH 1 • PH 1 • SO 0 • 000	♥	×

**ACTIONS (TOP RIGHT)**  
Roster-level tools and communication.

Actions

- Manage Teams
- Recalculate Handicaps
- Send Message to Players

**FOOTER NAVIGATION**  
Continue Setup

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## WHAT VIEW SHOULD I USE?

**Self**  
Add yourself to the game and choose your tee set.

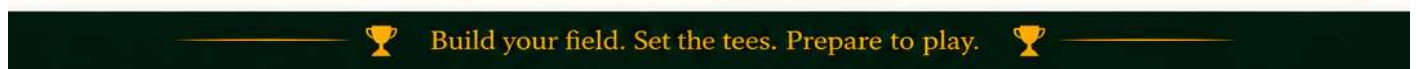
**Favorites**  
Add players from your saved favorites list, including multi-add when needed.

**GHIN**  
Search GHIN by state, last name or GHIN number, optional first name, and optional club name.

**Non-Rated**  
Add a player without a GHIN handicap by entering name, gender, and estimated index.

**Import**  
Import players from an external GHIN list or from an existing game.

**Roster**  
Review enrolled players, update tee selections, mark favorites, or remove players.



SCREEN SNIPPET	VIEW	CORE CAPABILITIES
	Tee Set Picker	<p><b>Choosing the tee set for the selected player triggers enrollment.</b></p> <ul style="list-style-type: none"> <li>Tee sets, ratings, yardages and handicap information sourced from Golf Network</li> <li>Previously played tee sets available if the player has previously played the course</li> </ul>
	Roster View	<p><b>Manage the enrolled players for the game.</b></p> <ul style="list-style-type: none"> <li>Review players enrolled in the game</li> <li>Sort by Name, Team, HI, or CH</li> <li>View current handicap information</li> <li>Row-Tap to invoke Tee Selection picker and change tee selection</li> <li>Click (Heart) to Mark favorites</li> <li>Click X to Remove players</li> </ul>
	Favorites	<p><b>Search your Favorites list for a golfer you want to add to the game.</b></p> <ul style="list-style-type: none"> <li>Search your saved favorites</li> <li>Filter favorites list by favorite group</li> <li>Row-Tap to invoke Tee Selection picker and add individual favorite to the game</li> <li>Click Multi-Add button to add multiple favorites to the game</li> </ul>
	Golf Network	<p><b>Search the Golf Network for a golfer you want to add to the game.</b></p> <ul style="list-style-type: none"> <li>Search by state and last name or GHIN number</li> <li>Narrow by first name or club name</li> <li>Row-Tap to invoke Tee Selection picker and add player to the game</li> </ul>
	Non-Rated	<p><b>Add a guest or player without a Golf Network subscription.</b></p> <ul style="list-style-type: none"> <li>Create/Edit non-rated player profile (name, gender, HI)</li> <li>Click Find Tee Sets to invoke Tee Selection picker and add player to the game</li> <li>Ideal for guests or similar game participants</li> </ul>
	Import	<p><b>Bring players in from another source.</b></p> <ul style="list-style-type: none"> <li>Import from a list of Golf Network numbers, or Import from another game</li> <li>Speeds setup for repeat events</li> </ul>

# Game Administration: Pairing Players into Competitive Pairings and Matches



The Game Pairings page lets golf administrators organize enrolled players into competitive pairings and optionally competitive matches. Golf administrators may create the pairings manually, or utilize a rules based automated pairing engine.

**2** **Player / Pairing Source Panel**  
 Select unpaired players, sort or search the list, and assign selected players into pairings.

**3** **PAGE LAYOUT**  
**Pairings / Matchups Canvas**  
 Review paired players or matchups, expand or collapse cards, edit groups, and remove players or pairings when adjustments are needed.

**1** **Page Actions and Footer Navigation**  
 Use Actions for automated pairing and reset tools, and footer icons to continue setup.

**Game Pairings**  
 R7's Troop  
 The Champion - Fri 05/22/26

**Pair Players** | Match Pairings

**Unpaired Players** (8)

Name	HI	CH	SO
<input type="checkbox"/> Alex Turner · 1 · HI:12.7 · CH:14 · PH:13 · SO:0			
<input type="checkbox"/> Brian Mitchell · 1 · HI:13.8 · CH:16 · PH:15 · SO:0			
<input type="checkbox"/> Carlos Ramirez · 2 · HI:15.1 · CH:18 · PH:17 · SO:0			
<input type="checkbox"/> Derek Wilson · 1 · HI:10.9 · CH:12 · PH:11 · SO:0			
<input type="checkbox"/> Ethan Cooper · 1 · HI:14.3 · CH:17 · PH:16 · SO:0			
<input type="checkbox"/> Frank Baker · 1 · HI:16.2 · CH:20 · PH:19 · SO:0			
<input type="checkbox"/> Greg Parker · 1 · HI:11.6 · CH:13 · PH:12 · SO:0			
<input type="checkbox"/> Hank Lewis · 1 · HI:9.8 · CH:10 · PH:9 · SO:0			

**Paired Players**

Select unpaired players, then tap Assign >>.

- Pairing 001 · Sum PH: 19 · Avg PH: 9.5
  - Player One · 1 · HI:11.4 · CH:13 · PH:9 · SO:0
  - Player Two · 1 · HI:12.6 · CH:16 · PH:10 · SO:0
- Pairing 002 · Sum PH: 22 · Avg PH: 11.0
  - Player Three · 2 · HI:14.7 · CH:18 · PH:8 · SO:0
  - Player Four · 1 · HI:14.3 · CH:17 · PH:14 · SO:6

**ACTIONS (TOP RIGHT)**  
 Pairing-level tools.

- Open Automated Pairing
- Reset Pairings and Matches to Last Save

**FOOTER NAVIGATION**  
 Continue Setup

- Admin Home
- Edit
- Roster
- Pairings**
- Tee Times
- Summary
- Score Card

**1** Win Home | Edit | Roster | **Pairings** | Tee Times | Summary | Score Card

## WHAT SHOULD I DO HERE?

**Pair Players**  
 Select unpaired players and assign them into player pairings.

**Auto-Pair**  
 Use automated pairing to create balanced or structured pairings from unpaired players.

**Edit Pairings**  
 Adjust existing pairings by adding or removing players.

**Match Pairings**  
 For Pair vs Pair games, assign pairings into matchups.

Build the pairings. Set the matches. Prepare to play.

SCREEN	VIEW	ACTIONS
	<h3>Pair Players</h3>	<p>Select unpaired players and assign them into player pairings.</p> <ul style="list-style-type: none"> <li>• Search the unpaired player list</li> <li>• Select one or more players</li> <li>• Click Assign &gt;&gt; to create a pairing</li> <li>• Use this area to begin building the competitive field</li> </ul>
	<h3>Edit Pairings</h3>	<p>Adjust existing pairings by adding or removing players.</p> <ul style="list-style-type: none"> <li>• Minus icon collapses the pairing card</li> <li>• Unlink icon breaks up the full pairing</li> <li>• Edit icon enables adding more players to the selected pairing</li> <li>• X removes an individual player from the pairing</li> </ul>
	<h3>Auto-Pair</h3>	<p>Use automated pairing to create balanced or structured pairings from unpaired players.</p> <ul style="list-style-type: none"> <li>• Select the number of competitive groups you wish to create</li> <li>• Choose the corresponding size of the field from the dropdown</li> <li>• Select the Outcome to create;             <ul style="list-style-type: none"> <li>○ Competitive balance</li> <li>○ ABC Draw</li> <li>○ Stacked/Strongest</li> <li>○ Random</li> <li>○ Least played together</li> </ul> </li> </ul>

# Game Administration: Assign Tee Times and Playing Groups



The Game Tee Times page lets golf administrators assign paired groups to tee times or starting holes for shot gun starts. Golf administrators may assign groups manually, or utilize an automated slotting engine.

## PAGE LAYOUT

### 2 Unassigned Groups Panel

Select available groups, search the list, and assign selected groups into tee-time or starting-hole slots.

### 3 Assigned Groups Panel

Review assigned groups, move groups up or down, edit assignments, or remove groups when adjustments are needed.

### 1 Page Actions and Footer Navigation

Use Actions for automated slotting and reset tools, and footer icons to continue setup.

## WHAT SHOULD I DO HERE?



### Assign Groups

Select unassigned groups and assign them into tee times or starting holes.



### Auto-Slot

Use automated slotting to place groups into the schedule.



### Edit Assignments

Adjust assigned groups by moving, editing, or removing them.

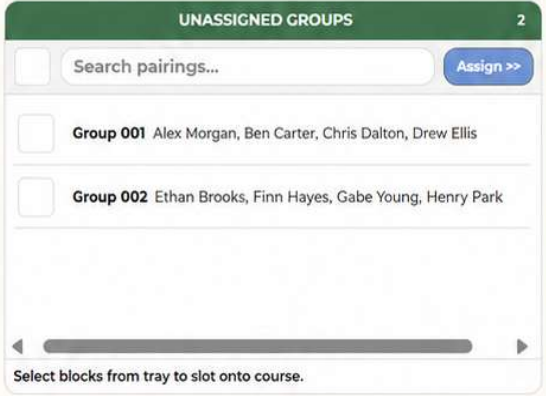
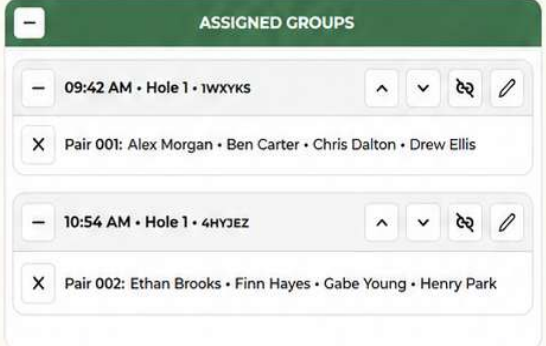
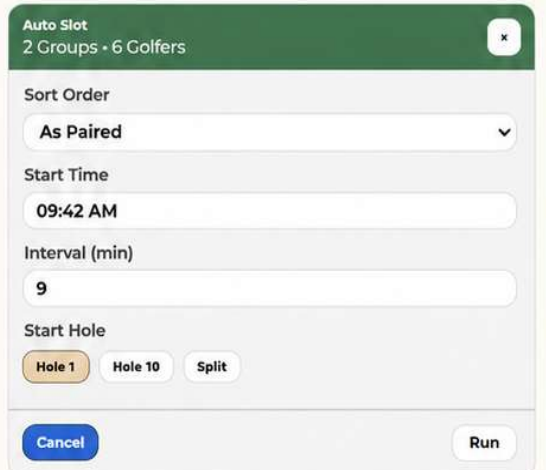


### Review Schedule

Confirm start times, holes, and assigned groups before continuing.

❖ *Set the times. Place the groups. Prepare to play.* ❖

*Use the right view to assign groups, manage the schedule, and prepare the game for play.*

SCREEN	VIEW	ACTIONS
	<h2>Unassigned Groups</h2>	<p>Select groups that still need to be placed into the schedule.</p> <ul style="list-style-type: none"> <li>• Search available pairings or groups</li> <li>• Select one or more groups</li> <li>• Click Assign &gt;&gt; to place selected groups</li> <li>• Use this area to begin building the tee-time or starting-hole schedule</li> </ul>
	<h2>Assigned Groups</h2>	<p>Manage groups already assigned to the schedule.</p> <ul style="list-style-type: none"> <li>• Review each assigned group card</li> <li>• Collapse or expand assigned group cards</li> <li>• Move groups up or down in the schedule</li> <li>• Edit an assignment to add or change groups</li> <li>• Remove a group or clear an assigned slot</li> </ul>
	<h2>Auto Slot</h2>	<p>Use automated slotting to place groups into the schedule.</p> <ul style="list-style-type: none"> <li>• Select the Sort Order: As Paired, by Low HI, by High HC, Balanced / Interleaved, or Randomly</li> <li>• Set the Start Time</li> <li>• Set the Interval (min)</li> <li>• Choose the Start Hole: Hole 1, Hole 10, or Split</li> <li>• Click Run to preview the generated schedule</li> <li>• Click Apply to use the generated assignments</li> <li>• For shotgun starts, the tool can use starting holes and stacked holes as needed</li> </ul>

# Index

## Options for Player Enrollment

MatchAid  
ELEVATE EVERY ROUND

# MatchAid Game Enrollment Options

A simple guide for creating a game and managing player registration



### 1. Create or Maintain the Game

*From the Game Admin Portal, add a new game or edit an existing game.*

- Enter the game title
- Select the course (confirmed or provisional)
- Set the play date and play time
- Choose Tee Times or Shotgun format
- Set game visibility / player access
- Use the Game Import page to multi-add games from an external list





### Option A — Golf Administrator Enrolls Players

*Use this option when the administrator wants to build the roster directly.*

- GHIN lookup
- Pre-defined Favorite Players
- Players without handicaps
- Import from previous games
- Import from external player lists



### Option B — Players Register Through the Player Portal

*Players can access the game in either of two ways:*

- Click a message link sent by the administrator to open a specific game
- Open MatchAid, enter the Game Player portal, and find the game from the available game list

*Players can:*

- View upcoming games
- Register themselves or a friend, if allowed
- See the course, date, and time
- Withdraw if needed
- Add the game to their personal calendar



### 4. Continue Game Setup

*Once the roster is complete, continue with the normal game setup flow:*

Set Competitive Pairings

Set Playing Groups (Tee Times or Shotgun)


Print Scorecards

 Create the game

 Enroll players or open registration

 Set pairings

 Set tee times / starting holes

 Print scorecards

